

Start Your Registration

Prepare to register.

You'll need the following items to register.

1. A web browser (find a full list here: www.paycor.com/system-requirements).
2. You may need to add www.paycor.com to your trusted sites.
3. Adobe Reader (you can download and install for free here: get.adobe.com/reader).

Start your registration.

Visit <https://enterprise.paycor.com/Accounts/UserRegistration/Register> to get started.

Tell us who you are.

You'll need to enter a few pieces of personal information so we can verify your identity.

1. Enter your last name and access code (your access code is **75372**).
2. You may also need to enter your social security number and birth date.

Create your account.

If you have previously created other paycor.com accounts, you can merge this account's access code by signing in when prompted, bypassing the steps below. Otherwise, create a new account by choosing a user name and password you'll be able to recall later.

1. Enter a user name, email address and password that you'll use for signing in.

Complete your registration.

You will receive an email containing a verification code to the email address you entered.

1. Enter the verification code when prompted to complete your registration.
2. Select and answer a few security questions that can be used if you forget your user name or password.