

ADVANCED SCHOLARS PROGRAM (ASP) REGISTRATION FORM

This form is for ASP Students wishing to register for Grinnell College courses. Submit this completed form in-person to the Office of the Registrar, ground floor of the John Chrystal Center. Contact the Registrar at 641-269-3450 or registrar@grinnell.edu with questions.

Student Information:Name (*last, first, middle*): _____

Grinnell ID # or Date of Birth: _____

Email address: _____

Course Information & Instructor Permission:I wish to register for: (*select one*): Fall Spring

Subject, Course #, Section # (<i>e.g. ENG-120-01</i>)	Registration ID # (<i>e.g. 76243</i>)	Course Title (<i>e.g. Literary Analysis</i>)	Instructor's Signature (REQUIRED)

Approvals:

Approval from the Office of Admissions is only required the first time you register as an ASP student:

Have you completed courses as an ASP student at Grinnell College? Yes No If No, Office of Admissions Initials and Date: _____

Student Account's Office Approval: All ASP students must obtain approval from Student Account's Office **before** submitting this form to the Registrar's Office. Please note that some courses, such as private music lessons, have special fees. ASP students are responsible for payment of these fees as determined by the Student Account's Office.

Student Account's Office Initials _____ Date _____

_____ credits @ \$ _____ per credit = \$ _____
Additional fees: \$ _____ = \$ _____
TOTAL BILLING \$ _____

I have read, understand, and agree to the expectations and requirements detailed in the ASP Registration Instructions:

Student Signature: _____ **Date:** _____

I approve my child's request to enroll in the Grinnell College courses indicated on this form. I have read, understand, and agree to the expectations and requirements detailed in the ASP Registration Instructions, as well as Grinnell's [Policy for the Protection of Minors](#):

Parent/Guardian Signature: _____ **Date:** _____

(Required is student is under 18 years of age.)

ADVANCED SCHOLARS PROGRAM (ASP) INSTRUCTIONS

Your signature on the preceding form indicates that you have *read, understand, and agree* to the requirements and guidelines detailed on this instruction page for students enrolling in Grinnell College courses via ASP. Contact the Office of the Registrar at 641-269-3450 or registrar@grinnell.edu with questions.

Requirements and Guidelines:

- The following approvals are required before submitting this form to the Office of the Registrar:
 - Instructor – Always required.
 - Student – Always required.
 - Parent/Guardian - This approval only required if student is under 18 years of age.
 - Student Account's Office – Always required, obtained at the time you submit the completed form.
 - Office of Admissions - This approval only required the first time that an ASP student registers. Once admitted to ASP, this approval is no longer required to register for courses at Grinnell College.

- ASP students may register for a maximum of 6 credits per semester and a program maximum of 24 credits total. The Student Enrollment Working Group considers appeals to this policy. Contact the Office of the Registrar with questions. With the exception of music ensembles (MUS-101), ASP students are not eligible to audit Grinnell College courses.

- ASP students are eligible to enroll in any regular or special topic course at Grinnell College with the following exceptions:
 - Individualized Study courses, including but not limited to: Guided Reading, Directed Research, Independent Study, Internships, and Mentored Advanced Projects.
 - Alternate language study (ALSO) courses.
 - Physical Education (PHE) courses.

- ASP students will not be registered until the first day of the semester. Placement is not guaranteed as registration priority is given to Grinnell's degree-seeking students.

- All Grinnell College policies and procedures, as detailed in the [Academic Catalog](#) and [Student Handbook](#), apply to ASP students. Please note that it is the student's responsibility to read, understand, and abide by these policies and procedures.

- All course and student-related deadlines and penalties (Add, Drop, Withdraw, etc.) apply to ASP students. It is the student's responsibility to read, understand, and abide by these standards.

- ASP students are not degree candidates. Grinnell College credit will be granted for each course successfully completed. If you are later admitted to Grinnell College and matriculate as a degree candidate, a maximum of 24 credits earned as an ASP student at the College will apply toward your degree. The grades for these courses WILL be calculated in your official Grinnell College GPA. Courses taken at Grinnell College are not guaranteed to transfer or fulfill program requirements at another institution.

- Grinnell College tuition will not be assessed for any courses taken on-campus, however, there may be additional fees depending on your course enrollment—for instance studio art materials or music lesson fees. ASP students are responsible for all fees generated by registration. Please consult with the [Student Account's Office](#) and/or [The Office of Financial Aid](#) if you have questions.

- ASP students will not be assigned a faculty advisor but may access the College's Academic Advising center if needed.

- By signing and submitting the ASP Registration Form, you authorize Grinnell College to provide information contained in your educational record to school officials at your high school that have a legitimate academic interest. This information includes but is not limited to the release of your course schedule, grades, financial information, and information regarding your academic progress and standing. This permission is given pursuant to the Family Education Rights and Privacy Act (FERPA) (20 U.S.C. §34CFR Part 99.)