



REQUEST to BLOCK the RELEASE of DIRECTORY INFORMATION

This form is for current and past Grinnell College students who wish to invoke their federal right under FERPA (The Family Educational Rights and Privacy Act of 1974) to suppress the release of Directory Information by the College.

Under FERPA, the College has the discretion to designate specific student data as public information. This data is defined as "Directory Information" and may be disclosed *without the prior written consent of the student*. Following is a full listing of the data defined as Directory Information by Grinnell College:

- Name
- Address (local/campus and home/permanent)
- E-mail address (institutional and personal)
- Telephone number (local/campus, home/permanent, and mobile)
- Major and Concentration fields of study
- Status (including current enrollment, dates of attendance, full or part time, withdrawn)
- Graduation information (including whether a degree was conferred and/or the degree and date it was conferred)
- Academic awards received (e.g., Dean's List recognition)
- Photograph(s) and/or video footage
- Date and place of birth
- Participation in officially recognized activities and sports (including the weight and height of members of athletic teams)
- Most recent educational institution attended

If you wish to block the release of the above information, submit this completed form in-person to the Office of the Registrar, ground floor of the John Chrystal Center. Contact the Registrar at 641-269-3450 or registrar@grinnell.edu with questions.

Please note that blocking the release of Directory Information has far-reaching effects, including but not limited to:

- Student information will be excluded from the Grinnell College online directory.
 - Verification of enrollment, graduation, or degrees awarded will not be provided to third parties, including potential employers and insurance companies.
 - No information will be released to any third party on the telephone or via e-mail.
 - Media will not be alerted to academic or athletic accomplishments.
 - Student name will not appear in the commencement program.
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Student Information:

Name (*last, first, middle*): _____

Grinnell Student ID #: _____

Email address: _____

Phone number: _____

Approvals:

I hereby request that Grinnell College block the release of data defined by the institution as Directory Information. I have read, understand, and agree to the consequences of this action. I understand that this action will remain in force until such time as I request to revoke the action.

Student Signature: _____ Date: _____